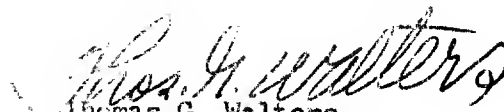


U. S. CIVIL SERVICE COMMISSION  
BUREAU OF RETIREMENT AND INSURANCE

December 17, 1959

GENERAL NOTICE

The Bureau of Retirement and Insurance has already established its mailing list of officials of employee organizations who have asked to receive information on the Federal Employees Health Benefits Program. We now want to compile a separate list of employee organization publications so that we can send the same kinds of materials direct to them. In order to make certain that these lists are complete and accurate we would appreciate it very much if you would send us by return mail and on your organization letterhead the name of your publication and its address as well as the name and title of the person on the publication who should receive our material. This information should be sent to Charles J. Nelson, Room 304 Pension Building, Bureau of Retirement and Insurance, U. S. Civil Service Commission, Washington 25, D. C. Incidentally, if it is in keeping with your policy, we would appreciate it if you would place Mr. Nelson on the exchange mailing list for your publication.

  
Thomas G. Walters  
Staff Assistant